

# THE ROLE



## Senior School English Teachers

<b>Position Title</b>	Senior School English Teacher
<b>Level</b>	Classroom Teacher
<b>Commencement Date</b>	Term 1 2024
<b>Hours</b>	Permanent Full time Temporary Full time (12 months)

Thomas Hassall Anglican College is a vibrant P-12 independent College located with close access to the M5 and M7 in the growing South West of Sydney. We are committed to challenging our students to look beyond boundaries and to use their gifts and talents to make a difference in the world. We are guided by our vision – Growing and Nurturing Excellence in Learning, Wisdom and Service.

The College is seeking to employ highly skilled and experienced Senior English teachers to start at the beginning of 2024. The successful applicants will be appropriately qualified and ready to work within a professional and cohesive team.

### Key Selection Criteria

the successful applicants for the above position must be able to provide evidence to support the following criteria:

- Strong personal Christian faith and be a regular and practising member of a Bible-based Christian Church
- Experience teaching Stage 6 and English Extension 1 is an advantage
- Evidence of innovative classroom practices that are effective with senior school students
- A high standard of competency and proficiency as a classroom teacher
- Excellent knowledge and understanding of the integration of technology in the delivery of learning and how this supports the development of learning for students in this age group
- Demonstrate an understanding of how students learn and effective classroom teaching strategies and the capacity to work with colleagues to continually improve teaching and learning
- Demonstrated excellent communication and interpersonal skills, critical analysis and problem-solving skills
- Ability to prioritise and work as part of a team

### Qualifications

- Secondary Teaching qualifications in English
- Accreditation in NSW (NESA)

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## Applications should include:

- Cover application letter
- Completion of Employment Application form available on the College website - This should include the names, addresses and phone numbers of three confidential referees. One of these needs to be from a Christian Minister.
- Resume outlining teaching, leadership and other experience relevant to the position
- A statement of educational philosophy
- Written response addressing the Key Selection Criteria in a maximum of 2-3 pages
- Valid NSW Working with Children details (WWCC)

Thomas Hassall Anglican College is dedicated to maintaining a child-safe environment and is committed to the safety, welfare and wellbeing of all children and young people entrusted to our care. Our Child Safe Program includes A Child Safe Policy developed in alignment with the Child Safe Standards, background screening and reference checks. We have a zero-tolerance for child abuse and are committed to doing what we can to keep students safe from harm.

**CLOSING DATE FOR APPLICATIONS: Monday 9 October 2023**

**Please note applicants will be considered for interview upon receipt of application.  
Appointments may be decided before the closing date.**

Please forward your application to [employment@thac.nsw.edu.au](mailto:employment@thac.nsw.edu.au)  
Attention: Karen Easton - Director of Staff Services

Please visit our [website](#) for a full role description.

# ROLE DESCRIPTION



## Senior School Classroom Teacher

### Primary Purpose:

The classroom teacher will work with other staff to be an effective professional who demonstrates thorough curriculum knowledge, can plan, teach and assess effectively, take responsibility for professional development and promotes the aims and objectives of the College. They will operate as a professional in 4 domains

1. Classroom
2. Faculty
3. Pastoral Care
4. Whole College programs

### Accountable to:

The Principal and Deputy Principal/Head of Senior School - Learning.

### Directly reports to:

Faculty Coordinator

### Relates to:

1. Deputy Principal/Head of Senior School - Student Development
2. Faculty Coordinators
3. Director of Teaching and Learning – Senior School
4. Director of Student Wellbeing - Senior School
5. Director of Operations – Senior School
6. Academic Dean of Students
7. Year Advisors
8. House Advisors

## Major Responsibilities

The classroom teacher is responsible to the Principal through the Deputy Principal/Head of Senior School Learning and Faculty Coordinator for:

### Classroom

#### Planning, Teaching and Class Management

Teaching allocated students by planning their teaching to achieve progression of learning through:

- Identifying clear teaching objectives and specifying how they will be taught and assessed.
- Setting appropriate academic and behavioural expectations.
- Maintaining discipline in accordance with the College's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework.

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- Being aware of and make provision for students who have learning difficulties or are gifted or who have other particular individual needs.
- The use of a variety of teaching methods.
- Critical evaluation of their own teaching to improve effectiveness.
- Participate in a peer to peer observation system to improve classroom practice.
- Communicate with parents via the diary/phone/email about their child's progress as appropriate.
- Liaise with the Faculty Coordinator to ensure the implementation of College policies and best practice.
- Punctuality to class and the accurate marking of the roll every teaching and Pastoral Care period.
- Taking Tuesday Afternoon Sport and/or Sporting teams when required to do so.
- Taking extra teaching periods when required to do so.

## **Monitoring, Assessment, Recording, Reporting**

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching; ensure coverage of programs of study.
- Prompt marking, returning (2 weeks) and monitoring of students formal and informal assessment work and set targets for progress.
- Assess and record students' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses to inform planning and recognise the level at which the student is achieving.
- Undertake assessment of students as requested by NESA and College procedures; undertake assessment of students and participate in the College's reporting system to parents.
- Keeping abreast of statutory requirements in curriculum expressed by NESA and other professional bodies.
- Writing student academic reports as per the College guidelines and within published time frames.
- Maintain an electronic mark book on Edumate.

## **Faculty**

### **Curriculum Development**

- Have lead responsibility where possible for a year group subject or aspect of a year group subject and develop plans which identify clear targets and success criteria for its development and/or maintenance.
- Writing and evaluating programs as required by Faculty Coordinator in allocated timeframe.
- Maintaining program registers as required by Faculty Coordinator in allocated timeframe.
- Christian Worldview is evident in programs.
- Contribute to a positive atmosphere and collegiality within relevant faculties.

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## Pastoral Care

### **Pastoral Care Duties**

- Be a Pastoral Care Teacher to an assigned group of students, building rapport with individual students and encouraging the holistic growth of each student.
- Plan for and implement the Student Wellbeing Program.
- Promote the general progress and well-being of individual students and of the House/Year Pastoral Group as a whole.
- Monitor and report on the progress of individual students. Alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved.
- Liaise with the Year Advisors to ensure the implementation of the College's pastoral care system.
- Communicate with parents via the diary/phone/email about their child's progress as appropriate
- Sign and check student diaries weekly.
- House system involvement at the discretion of the House Advisors. This involves active participation and attendance at all house meetings, inter-house events and any Pastoral-care based house activities.
- Assist in College Assembly and Chapel programs and events when required.

## Whole College Activities

### **Other Professional Requirements**

- Have a working knowledge of teachers' professional duties, standards and duty of care.
- Operate at all times within the stated policies and practices of the College including dressing in a professional manner.
- Contribute to the corporate life of the College through effective participation in meetings and management systems necessary to coordinate the management of the College.
- Take responsibility for professional development and duties in relation to Colleges policies and practices.
- Perform any duties as required by the Principal or his nominees from time to time

## Duties

- The normal duties of Teachers may include, playground duties, sports duties, attending school camps, retreats, excursions, parent/Teacher and staff meetings, administration and assembly duties, pastoral care duties, school designated professional development training and/or meetings, and the usual extra-curricular activities and, in relation to Teachers appointed to residential positions, the usual residential duties.

(Source: 13.3 - the Independent School NSW Standards Model (Teachers) Multi-Enterprise Workplace Agreement 2017)

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## **The Classroom Teacher is expected to be present at:**

- all mandatory College events,
- all mandatory professional development activities
- all formal parent-teacher interview evenings
- designated information evenings
- designated playground duties, sports duties, assemblies, excursions, allocated committees and camps

*This role description is underpinned by the College Policies, Procedures and Guidelines*