



# APPLICATION FOR EMPLOYMENT

Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2015-2017

**This application should be supported by a letter addressing the criteria/position requirements.**

## 1. SCHOOL AND POSITION

Name of School

Permanent

Temporary

Casual

## 2. PERSONAL DETAILS

Surname

Given name/s

Preferred Name

Title

D.O.B

Sex

Former names (if applicable)

Address

Postcode

Address for correspondence  
(if different from above)

Postcode

Private Phone

Work Phone

Mobile Phone

Email

Country of Citizenship

Australian Resident

Yes

No

Church currently attending

How long

WWC Clearance Number

WWC Verification Website

WWC Expiry



# APPLICATION FOR EMPLOYMENT

Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2015-2017

### 3. EDUCATION

#### SECONDARY EDUCATION

Highest Award	School Attended	Year of Award

#### TERTIARY EDUCATION (including current incomplete courses)

Name and Location of Institution	Years of Attendance	Award Conferred	Date Conferred

#### RELEVANT TRAINING OR DEVELOPMENT ((n general, within the last 3 years)

Name and Location of Institution	Years of Attendance	Award Conferred (if applicable)	Date Conferred



# APPLICATION FOR EMPLOYMENT

Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2015-2017

## 4. EMPLOYMENT HISTORY - PRESENT

Name of Employer

Address of Employer

Postcode

Name of Manager

Commencement Date

Current Position

Other Position(s) Held

Current Salary

### PAST EMPLOYMENT (in reverse order from most recent employer)

From	To	Name and Address of Employment	Employment Status	Years Completed*



# APPLICATION FOR EMPLOYMENT

Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2015-2017

## 5. DECLARATION

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position? Yes  No

*If you have answered Yes to the above questions, please attach details.*

**I certify that the information provided by me in this application form is correct and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## 6. ATTACHMENTS

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by either a Justice of the Peace or a Solicitor.

**Please note that copies are required of all applicable documents.** Please tick where attached.

1. '100 point' proof of identity (e.g. passport, birth certificate & licence/Medicare card)
2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)
3. Details of any relevant illness/injury
4. Working with Children Check Clearance number

**Please return my documents, as appropriate, if my application is unsuccessful.**



# APPLICATION FOR EMPLOYMENT

Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2015-2017

## 7. OTHER

List your special interests that may be of service to this College

Why would you like to join the staff of this College?

What role does the Bible play in your daily life?

Explain how your faith in Jesus Christ will affect your role within this College

To which Church do you belong

How often do you attend this Church

Weekly

Occasionally

Rarely

Who is the Minister?



# APPLICATION FOR EMPLOYMENT

Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2015-2017

## REFEREES (one of which must be a Minister of Religion)

Name	Address	Phone	Position

To help arrange interview times please indicate the most suitable time for you. Where possible we will endeavour to meet your request,

*If using a web based mail program, you will need to save this PDF and attach it separately to return, email to: [employment@thac.nsw.edu.au](mailto:employment@thac.nsw.edu.au)*