

THE ROLE



Grounds Assistant

Position Title	Grounds Assistant
Level	School Operational Services (Dependent on experience)
Commencement Date	January 2026
Hours	Permanent Full time

Thomas Hassall Anglican College is a vibrant P-12 independent College located with close access to the M5 and M7 in the growing southwest of Sydney. We are committed to challenging our students to look beyond boundaries and to use their gifts and talents to make a difference in the world. We are guided by our vision – growing and nurturing excellence in learning, wisdom and service.

The College is seeking to employ a grounds assistant who is an active Christian with experience in grounds maintenance in a workplace.

Key Selection Criteria

the successful applicant for the above position must be able to provide evidence to support the following criteria:

- Strong personal Christian faith and be a regular and practising member of a Bible-based Christian Church
- Be motivated, flexible and enthusiastic
- Physically fit and well presented
- Prior experience with using and maintaining power tools
- Enjoy working within a team
- Have outstanding communication skills

Qualifications

- Hold, or be willing to obtain, a current senior first aid certificate

Highly Desirable Criteria:

- Maintenance experience
- Trade qualification is desirable but not essential
- Experience in a school environment desirable but not essential

Applications should include:

- Cover application letter
- Completion of Employment Application form available on the College website - This should include the names, addresses and phone numbers of three confidential referees. One of these needs to be from a Christian Minister.

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- Resume outlining experience relevant to the position
- Valid NSW Working with Children details (WWCC)

Thomas Hassall Anglican College is dedicated to maintaining a child-safe environment and is committed to the safety, welfare and wellbeing of all children and young people entrusted to our care. Our Child Safe Program includes A Child Safe Policy developed in alignment with the Child Safe Standards, background screening and reference checks. We have a zero-tolerance for child abuse and are committed to doing what we can to keep students safe from harm.

To apply, please complete an [Application Form](#) or visit our [website](#) for more information.

CLOSING DATE FOR APPLICATIONS: Friday 21 November 2025

**Please note applicants will be considered for interview upon receipt of application.
Appointments may be decided before the closing date.**

Any enquiries, please contact employment@thac.nsw.edu.au.

ROLE DESCRIPTION



Grounds Assistant

Primary Purpose:

To provide day to day services to ensure the provision of safe and functional facilities by carrying out grounds maintenance to the expected levels, and other operational programs.

Accountable to:

The Principal through the Head of Strategy and Innovation

Directly reports to:

Grounds Supervisor

Relates to:

1. All College staff and students

Major Responsibilities

The Grounds Assistant is responsible to the Principal through the Head of Strategy and Innovation for:

- Undertakes routine or repetitive duties involving the application of standard procedures which require the use of some discretion as an assistant
- Works under close supervision, either individually or as a member of a team as an assistant
- Without limiting the foregoing, an assistant may be required to perform the following indicative duties:
 - general labouring for general maintenance tasks at a level not requiring qualifications
 - general building and plant equipment maintenance and operation not requiring the application of specific skills
 - moving of equipment and furniture
 - disarming and unlocking the college as required
 - handling, storing and distributing goods and materials
 - Contribute to the maintenance of buildings, grounds and property to an agreed standard
- Perform any duties as is required by the Principal or her nominees from time to time.

The Grounds Assistant is expected to be present at:

- all mandatory College events,
- all mandatory professional development activities
- Maintenance team meetings
- Professional development and training opportunities