

# THE ROLE



## College Nurse (Casual)

<b>Position Title</b>	College Nurse (Casual)
<b>Commencement Date</b>	Immediate
<b>Hours</b>	10am to 2pm, term days Permanent Thursdays available

Thomas Hassall Anglican College is a vibrant P-12 independent College located with close access to the M5 and M7 in the growing southwest of Sydney. We are committed to challenging our students to look beyond boundaries and to use their gifts and talents to make a difference in the world. We are guided by our vision – Growing and Nurturing Excellence in Learning, Wisdom and Service.

The College is seeking to employ a casual nurse to assist with the College Clinic. The role is responsible for the provision of first aid services and health information to College students.

### Key Selection Criteria

the successful applicant for the above position must be able to provide evidence to support the following criteria:

- Strong personal Christian faith and be a regular and practising member of a Bible-based Christian Church
- Demonstrate a comprehensive knowledge of school nursing incorporating child and adolescent health and development
- Coordinate, organise and provide health promotion considering a whole of school community approach
- Outstanding written and oral communication skills and computer literacy
- High level of initiative and enthusiasm
- Demonstrated experience in dealing appropriately with highly confidential and sensitive information
- High level of attention to detail and accuracy

### Qualifications

- Current Nursing Registration with the Nursing and Midwifery Board of Australia (NMBA)
- Experience as a Registered Nurse or Endorsed Enrolled Nurse
- Current First Aid Certificate, CPR, Asthma and Anaphylaxis Certificate
- Experience with the care of diabetics
- Previous experience in a school environment would be highly advantageous

# THE ROLE



## **Applications should include:**

- Cover application letter
- Completion of Employment Application form available on the College website - This should include the names and phone numbers of three confidential referees. One of these needs to be from a Christian Minister.
- Resume outlining recent experience and training
- Valid NSW Working with Children details (WWCC)

Thomas Hassall Anglican College is dedicated to maintaining a child-safe environment and is committed to the safety, welfare and wellbeing of all children and young people entrusted to our care. Our Child Safe Program includes A Child Safe Policy developed in alignment with the Child Safe Standards, background screening and reference checks. We have a zero-tolerance for child abuse and are committed to doing what we can to keep students safe from harm.

**To apply, please complete an Application Form on our [website](#).**

**CLOSING DATE FOR APPLICATIONS: Friday 10 October 2025**

**Please note applicants will be considered for interview upon receipt of application.  
Appointments may be decided before the closing date.**

Any enquiries, please contact [employment@thac.nsw.edu.au](mailto:employment@thac.nsw.edu.au).

# ROLE DESCRIPTION



## College Nurse (Casual)

### Primary Purpose:

To provide the best care to students and staff at the College. Managing medical conditions, administering medications and responding to medical emergencies.

### Accountable to:

The Principal through the Business Manager

### Directly reports to:

College Nursing Supervisor

### Relates to:

1. All staff, students and parents

### Major Responsibilities

The College Nurse is responsible to the Principal through the Business Manager for:

- Provision of emergency nursing care to the College community
- Administration of prescribed daily medications to students
- Providing diabetic care for students across P-12
- Maintenance of College medical records
- Maintenance and restocking of excursion and sport first aid kits
- Any other duties as prescribed by the Principal

*This role description is underpinned by the College Policies, Procedures and Guidelines*